



# STANICAA FERNANDO

## PERSONAL BACKGROUND

A results driven, self-motivated, energetic and resourceful individual able to work as a part of a busy team effectively. Possess excellent communication skills and complete tasks efficiently. Possess good leadership skills with abilities to manage and motivate teams also have good presentation skills and known for coming up with innovative ideas.

## ACHIEVEMENTS

- Gold Medalist for the HND program at ICBT.
- Member of Science and Tamil Union of St. Bridget's Convent in 2015.
- Member of the organizing committee and participated in EXITO 2018 at ICBT.

## MY EXPERTISE

- Language - Tamil, English and Sinhala
- Communication and Presentation Skills
- Adaptability
- Leadership Skills
- Time Management Skills
- Teaching Skills (Interactive sessions)
- Rapid Learner
- Time Management

## GET IN TOUCH WITH ME

Mobile: 077-2127377  
Email: stanifernando11@gmail.com  
Address: 91/2, College Street, Kotahena,  
Colombo - 13  
DOB: 11-11-1997

## WORK EXPERIENCE

### Lecturer and Program Lead

*Colombo Institute of Research & Psychology | Feb 2021 - Present*

- Full time lecturer for conducting lectures on Mathematics and Statistics.
- Creating semester schedules, PPT slides, exam papers, marking schemes, assignment questions and marksheets.
- Overlook and coordination with the lecturers to ensure the quality of the program is maintained.
- Grading exam papers and assignments.

### Assistant Program Manager and Student Counselor

*Cambridge College of Business Management | Feb - May 2021*

- Achieving each month's sales target
- Keeping track on student payments and following up.
- Overlook and coordination with students and lecturers.

### Assistant Quantity Surveyor

*Dherana International (Pvt) Ltd. | Oct 2020 - Feb 2021*

- Preparation of rate and cost breakdowns, tender documents, payment bills, agreements and Bill of Quantities for landscaping projects in Srilanka and Maldives.
- Projects handled at Kerawalapitiya Power Plant Project, Avani - Maldives and some residential projects in Srilanka.

### Trainee Quantity Surveyor and Draughtsman

*McLarens Engineering Services | Sep 2020 - Aug 2021*

- Preparation of architectural and structural drawings for the 8th & 9th floor at Hilton Colombo for the renovation projects.
- Preparation of schedule of work using the Primavera software.
- Preparation of proposals, cost evaluation documents, reports, contract documents and final accounting documents.

## EDUCATION BACKGROUND

### Cardiff Metropolitan University (UK) - ICBT

- *Currently reading MSc in Project Management (Nov 2021)*

### Birmingham City University (UK) - ICBT

- *Completed BSc(Hons) in Quantity Surveying-Second Class (2021)*

### ICBT

- *Completed HND in Quantity Surveying - First Class (2019)*

### CAD Center

- *Completed Diploma in AUTOCAD (2020)*

### Project Management Institute

- *Completed training program (2019)*

### St. Bridget's Convent

- *Completed O/L examination in 2013  
5A 3B and C*
- *Completed A/L examination in 2016  
Combined Mathematics - C  
Physics - C  
Chemistry - C*

## REFREES

Ms. Diayana Thresha

Senior Lecturer at St. George's Teacher Training Institute

Address: 104/01, Vajira House, Waidiya Road, Dehiwala.

Email: diayana.t@gmail.com

Contact: 0774348086

Ms. Jathushika Pradhaban

Clinical Psychologist and Lecturer at CIRP

Address: 96/4, Pragathi Mawatha, Mampe Piliyandala.

Email: jathushikapradhaban@gmail.com

Contact: 0772290194

I hereby declare that the information given above is true and accurate to the best of my knowledge.

Stanicaa Fernando

26. 11. 2021