

## TRAINER PROFILE

## PRAVEENA CHANDRABALA, BA in Arts (Hons), TESL, Foundation in Business, TTT Exempted Trainer

Praveena Chandrabala, a certified TTT exempted trainer by HRD Corp, currently serves as a lecturer at Kolej Komuniti Kuala Kangsar. Holding a Bachelor of Arts (Hons) in Teaching English as a Second Language and a Foundation in Business, she is pursuing part-time studies for a Masters of Education. Praveena has extensive experience in curriculum development for the Jabatan Pendidikan Politeknik dan Kolej Komuniti, covering subjects such as Essential English, Pendidikan Moral, and the Smartgreen PolyCC blueprint.

Formerly an English teacher in government and international schools, she has also worked with language centers like Eye Level, CPU Language Centre, and Cambridge English For Life. Praveena collaborated with KPerak Implementation and Cooperation to create learning content aligning with the Ministry of Education's syllabus in Malaysia.

Beyond academia, Praveena is a GRI Trainer under International Green Trends and has facilitated Leadership and Team Building events for the past two years. Recognized for her contributions, she received the 2023 Outstanding Officer Award and currently serves as the vice chairperson of NIESO (National Individual Empowerment Society). As a guest speaker, she has collaborated with the Perak Education District Office and recently spoke at Volant Academy, Assam in India, delivering training on Sustainability Development Growth and Business Pitching. In addition to her academic and training roles, Praveena has conducted English and Communication Skills training for various private and government organizations, showcasing her versatility and expertise in diverse educational and professional settings.

## **AREA OF SPECIALISATION**

## **Soft Skills Training**

- > Presentation Skills
- > Entrepreneurship Skills
- ➤ Digital Marketing Skills
- > Sustainability Development Growth
- ➤ Communicative English
- > Functional English
- > Essential English
- ➤ Workplace English
- Business English
- ➤ Marketing Mix
- > Business Development Ideas
- > Effective Problem Solving
- > Business Pitching Skills
- ➤ Leadership Skills
- > Business English Grammar at Workplace
- ➤ Effective Communication and Writing Skills for Exec and Non-Exec
- ➤ Workplace Ethics