

Nafi Al Kautsar Putrawan

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PROFILE	I have experience in researching, developing, and implementing Retrieval-Augmented Generation (RAG) solutions and AI prompting strategies to address organizational needs in collaboration with stakeholders. My deep understanding of emerging market trends enables me to stay ahead of industry developments and provide valuable insights. My expertise spans AI-driven technology development, business analysis, and policy research, with hands-on experience across various industries. I have successfully worked with both Fortune 500 companies and startups, contributing to innovation and strategic growth.		
LANGUAGES	English (C1 Advanced), Bahasa Indonesia (Native)		
SKILLS	Leadership Skills Microsoft Office Ability to Work in a Team	Business Analysis Project Management Skills Adaptability	Sustainable Finance Data Visualization Artificial Intelligence
RELEVANT EXPERIENCES			
November 2024	AI Prompt Workshop for Financial Sector Clients		Jakarta
	<ul style="list-style-type: none">Workshop for AI-generated prompts can streamline market research, risk assessments, and debt-collection strategies, ensuring faster and more informed decision-making.AI prompts enable financial professionals to automate routine tasks like data entry, reporting, and forecasting, allowing more focus on strategic initiatives.Reduction in decision turnaround time by 30-50% through AI-assisted financial analysis.		
February 2024 - Present	AI Prompt Trainer and Analyst at Outlier		Remote
	<ul style="list-style-type: none">Developed and refined AI prompts for international projects across various languages and cultures.Increased task completion efficiency by 30% while maintaining high-quality standards.Delivered prompts for various projects, optimizing performance and cultural adaptability.		
September 2023 – February 2024	Industry Mentor at Skilvul		Remote
	<ul style="list-style-type: none">Mentored Indonesian youth in problem-solving and innovation including AI tools through a collaborative UNICEF and Skilvul initiative.Helped increase participants' project completion rate by 70%.		
May 2022 – September 2023	Business Strategy Specialist at Psikku		Jakarta
	<ul style="list-style-type: none">Led digital transformation and strategic development, increasing profitability in AI-psychometrics assessments.Engaged external partners, including venture capital firms and NGOs, to develop sustainable initiatives.		
July 2016 – January 2017	Data Analyst at Zurich Insurance		Jakarta
	<ul style="list-style-type: none">Set up the data analysis department and built dashboards using Tableau for the Asia-Pacific market.Enhanced data visualization processes, resulting in a 25% increase in decision-making speed.Supported 5+ innovation initiatives across the organization.		
June 2016 – June 2021	Information Specialist at LibExcellent		Jakarta
	<ul style="list-style-type: none">Developed strategies for managing library science, data, and archives, collaborating with 5+ research partnerships.Streamlined resource-sharing among research institutions, improving access by 30%.		
January 2016 – March 2016	Data, Library, and Records Management Staff (Internship) at Central Bank of Indonesia		Jakarta
	<ul style="list-style-type: none">Organized document structures following ISO 9001:2008, ISO 15489, and ISO 30301:2011 standards, increasing retrieval efficiency by 40%.Improved data and archive indexing, resulting in 25% faster access to key documents.Managed the information center, providing resources for over 3+ database projects.		

RELEVANT AI AND APPLICATION PROJECT

February 2025 Bibliorocket - Biblio Rocket AI is a powerful and efficient citation management tool designed to streamline academic and research workflows with RAG bulk dataset feature. Supported citation formats in APA, MLA, BIBTex. <https://github.com/naftalent/bibliorocket>

RELEVANT VOLUNTARY

January 2020 – Present **Independent FX, Commodities, and Banking Instrument Analyst with Leveraging Google AI Studio** Online

- Developed trading strategies using technical and fundamental analysis for commodities, FX, and alternative assets such as Cryptocurrency.
- Researched economic events impacting **10+ assets**, improving trading decision accuracy.
- Achieved an average **10% return on investment (ROI)** through consistent analysis and market monitoring.

June 2021 – May 2022 **F@H Blockchain Computational Resource Volunteer** Online

- Contributed to Folding@Home's distributed computing initiative by sharing bandwidth and hardware resources through Theta's blockchain ecosystem.
- Supported simulations for protein dynamics research on diseases like Alzheimer's, cancer, and COVID-19.

LICENSE AND CERTIFICATION

August 2024 **Regular Technical Analyst (RTA®) Training by CSA Institute** Online

July 2023 **Sustainable Finance Course by United Nations Climate Change** Online

November 2020 **Secure Research Funding by Elsevier** Online

May 2019 **Investment Banking Course by 365 Careers** Online

April 2016 **Python for Data Science by Microsoft** Online

September 2015 **Innovation and Information Technology Management by IIMB India** Online

EDUCATION

July 2016 – July 2018 **Bachelor of Business Administration (B.B.A), Polytechnic of Jakarta** Jakarta

June 2016 – July 2016 **Diploma, International Central Theoretical Physics** Trieste, Italy

July 2013 – July 2016 **Diploma of Management Information and Document, Universitas Indonesia** Jakarta

RESEARCH/PUBLICATION

- Versatile. Ahlimedia, 2020. ISBN 9786236605370.
 - Library Innovation Momentum: New Ways to Develop Science Centers in the Era of Disruptive Innovation. Ahlimedia, 2020. ISBN 9786236605493.
 - Armanesia Blockchain System: Blockchain and IFPS-Based Archive System Prototype. Khizanah al-Hikmah Journal of Library Science and Archiving, 2022. DOI:10.24252/kah/v10i2a9
 - Apart from Gold, These Are Safe Haven Assets That Investors Look At During Crisis Times. Investing.com, 2020.
 - Renewable Energy Funding Platform. Investing.com, 2020.
 - Price Momentum from the Covid-19 Crisis: Blessing or Disaster?. LinkedIn, 2020.
 - Alternative Investment Funds: Various Alternative Funding Sources That You Need To Know About. Investing.com, 2020.
 - The Effect of the US Non-Farm Payroll (NFP) Report on the Price of Gold, Crude Oil, and the Exchange Rate. Investing.com, 2020.
 - Reviewing the Shares of Two Inalum's Subsidiaries after the Freeport Stock Acquisition (PTFI). Investing.com, 2019.
 - INSTEX: Special Purpose Vehicle Company of European-Union for Welcoming Iran?. Investing.com, 2019.
 - The Urgency of National Tech-Hub Development in Indonesia and Its Implications for Villages. Client Investment Preliminary Project Report for Public. LinkedIn Pulse, 2017.
 - Banking Archives Management Must Be Addressed Before Adopting Fintech. Banking Archiving Communication Forum, 2017.
 - How Local and Global Innovation Works: Sharing Session with Michael Goldberg (an Experienced Venture Capitalist). LinkedIn Pulse, 2016. Featured on Global LinkedIn Pulse as Law & Government, Software Engineering, Technology category.
 - Managing Foreign Investment on Indonesia: How The Small-Company Profit At Least \$US 3000 in Each Day, LinkedIn Pulse, 2015
 - Library as an Innovation Center (LaalC): Library, Co-Working Space, and Innovation Hub, LinkedIn Pulse, 2015
 - Investing in Data Analysis, LinkedIn Pulse, 2015
 - Management of Digital Library. 2015. ISBN 978-602-271-067-7
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EMPLOYMENT HISTORY

April 2024 - April 2024 **IRENA (International Renewable Energy Agency) Workshop and Assembly** Abu Dhabi, UAE

- Selected as a top delegate from over **60,000 applicants** worldwide.

		<ul style="list-style-type: none"> • Recognized for impact in renewable energy, sustainable finance, ESG, and social advocacy. • • 	
November 2019 – November 2021	–	Business Strategy Consultant at IGE - Indonesia Green Energy <ul style="list-style-type: none"> • Facilitated 5+ renewable energy projects, engaging multinational NGOs and corporate CSR programs. • Increased transparency in project monitoring for philanthropists and project owners by 30% through the IGE platform. 	Jakarta
September 2020 – November 2020	–	Regulation and Policy Research Assistant at Kementerian Perindustrian Republik Indonesia <ul style="list-style-type: none"> • Contributed to policy development on sustainability, improving export/import regulation efficiency by 15%. • Assisted in drafting 2 major trade regulations aligned with industry standards. 	Jakarta
May 2015 – June 2015		Speaker and Facilitator at IRC U.S Embassy Jakarta <ul style="list-style-type: none"> • Led workshops on community business mapping, impacting 20+ selected national participants in understanding local commerce dynamics. 	Jakarta

VOLUNTARY

January 2021 – August 2022	–	Project Development Manager at The House of Representatives, Republic of Indonesia (DPR RI) <ul style="list-style-type: none"> • Oversaw 3+ library and data projects, driving key administrative initiatives, managing Dutch, English, and Germany archive, and contributing to national policy development. 	Jakarta
June 2017 – July 2017		Project Campaign at European Union Development Days <ul style="list-style-type: none"> • Participated in a campaign to combat misinformation and promote inclusivity, impacting 1000+ global participants. • Advanced SDG goals related to information equality and digital access. 	Brussels, Belgium
January 2015 – February 2015		Digital Specialist at United Nations-ILO <ul style="list-style-type: none"> • Coordinated infrastructure for a UN workshop on entrepreneurship, facilitating real-time video conferencing for 100+ attendees. • Enhanced communication efficiency by 20%, supporting the workshop's success. 	Jakarta
December 2014		Advisor at Aliansi Pemberdayaan Generasi Muda <ul style="list-style-type: none"> • Advised on 5+ educational and small business support projects, directly contributing to SDG goals in local communities. • ☑ Increased project impact by 30% through innovative strategies. 	Jakarta
